

Priya E. Abraham

Your Cyberpower Worksheets



Worksheet 1

My Cybersecurity Toolbox



Bear in mind, the human being is the weakest link in cybersecurity. As an entrepreneur you must think critically about your displayed digital behaviour, the connected guidelines and cultural principles you use with your networked team, tightly built on cybersecurity and privacy.

In the section ‘My Cybersecurity Toolbox’ you learned about

- how to protect your business against potential threats
- easy-to-implement cybersecurity solutions
- how to keep your data from prying eyes that want to monetise your data.

Review now and start implementing.

What do I remember?

Check	Topic	Details
	Use a VPN	
	Use strong passwords	
	Offer multi-factor authentication	
	Set up a personal hotspot (Tethering)	
	Consider private browsing and messaging	

What do I need to look into in more detail?

Check	Topic	Details
	Use a VPN	
	Use strong passwords	
	Offer multi-factor authentication	
	Set up a personal hotspot (Tethering)	
	Consider private browsing and messaging	

How much time have I got to implement this?

Day	Available Time	Details
Day 1		
Day 2		
Day 3		
Day 4		
Day 5		

How does this make my remote business safer?

Action	Current state	Improved state
Action 1		
Action 2		
Action 3		
Action 4		
Action 5		

I would like to revisit the section in my copy of 'My Cyberpower'
– go to page 18

I would like to see more resources
– go to www.cyberconnecting.net/resources

I need more guidance and would like to participate in a course
– go to www.cyberconnecting.net/webinar

Worksheet 2

Safety on the Road



Safeguarding your remote business includes the power trio: cybersecurity, privacy and on-the-road safety. Installing a VPN does not keep your laptop from the potential risk of getting stolen. This section provided you with important guidelines to ensure the greatest possible safety whilst on the road without compromising your freedom.

Specifically, this helps you avoid

- putting yourself and your equipment at unnecessary risk
- worrying about a potential accident, and
- having to cover the costs of a lost, stolen or damaged device out of your own pocket.

Now, put the information into practice!

What do I remember?

Check	Topic	Details
	Researching destinations regarding safety	
	Storing my devices in a safe place	
	Buying appropriate insurance	

What do I need to look into in more detail?

Check	Topic	Details
	Researching destinations regarding safety	
	Storing my devices in a safe place	
	Buying appropriate insurance	

How much time have I got to implement this?

Day	Available time	Details
Day 1		
Day 2		
Day 3		
Day 4		
Day 5		

How does this make my remote business safer?

Action	Current state	Improved state
Action 1		
Action 2		
Action 3		
Action 4		
Action 5		

I would like to revisit the section in my copy of 'My Cyberpower'
– go to page 26

I would like to see more resources
– go to www.cyberconnecting.net/resources

I need more guidance and would like to participate in a course
– go to www.cyberconnecting.com/webinar

Worksheet 3

Ensuring Business Continuity



Business continuity is essential for the survival of your remote business. It prepares you for any serious incidents or disasters and allows you to resume normal operations within a reasonably short period, e.g. after a fire, theft or cyberattack.

Specifically, this helps you avoid

- remain competitive and minimise the loss of revenue and users
- safeguard your brand reputation
- improve your daily operations and your communication with your community.

Now, start preparing your business!

What do I remember?

Check	Topic	Details
	Taking preventative steps in the event of theft or disaster	
	What to do in the event of a lost or stolen device	
	Building my business continuity plan	

What do I need to look into in more detail?

Check	Topic	Details
	Taking preventative steps in the event of theft or disaster	
	What to do in the event of a lost or stolen device	
	Building my business continuity plan	

How much time have I got to implement this?

Day	Available time	Details
Day 1		
Day 2		
Day 3		
Day 4		
Day 5		

How does this make my remote business safer?

Action	Current state	Improved state
Action 1		
Action 2		
Action 3		
Action 4		
Action 5		

I would like to revisit the section in my copy of 'My Cyberpower'
– go to page 33

I would like to see more resources
– go to www.cyberconnecting.net/resources

I need more guidance and would like to participate in a course
– go to www.cyberconnecting.net/webinar

Worksheet 4

Privacy: Commandeering the Essentials



As mentioned, your cybercapacity consists, among other things, of cybersecurity and privacy. You need both to put iron bars across your window and to put up a curtain to safeguard your business. Only with combined cybersecurity and privacy efforts can you keep yourself and your clients’ data protected.

In the section ‘Commandeering the Essentials’ you learned

- the initial key terms of the GDPR and their implications for your remote business
- some choices for gaining user consent
- how to initially evaluate the suitability of third-party providers.

Get it working for you now!

What do I remember?

Check	Topic	Details
	Personal data and guiding principles	
	Gaining user consent	
	Selecting third-party providers	

What do I need to look into in more detail?

Check	Topic	Details
	Personal data and guiding principles	
	Gaining user consent	
	Selecting third-party providers	

How much time have I got to implement this?

Day	Available time	Details
Day 1		
Day 2		
Day 3		
Day 4		
Day 5		

How does this make my remote business more compliant?

Action	Current state	Improved state
Action 1		
Action 2		
Action 3		
Action 4		
Action 5		

I would like to revisit the section in my copy of 'My Cyberpower'
– go to page 42

I would like to see more resources
– go to www.cyberconnecting.net/resources

I need more guidance and would like to participate in a course
– go to www.cyberconnecting.com/webinar

Worksheet 5

Privacy: Progressing to the Next Level



This section offered you more details on how to build digital trust with your users and clients straight from the first interaction.

In the section ‘Progressing to the Next Level’ you learned

- useful links to help you generate your privacy notice
- solutions to set up a cookie policy for your landing page/website
- necessary action steps to take in case of a data breach.

Get cracking now!

What do I remember?

Check	Topic	Details
	Developing my privacy notice	
	Setting up my cookie policy	
	Understanding the data breach notification requirement	

What do I need to look into in more detail?

Check	Topic	Details
	Developing my privacy notice	
	Setting up my cookie policy	
	Understanding the data breach notification requirement	

How much time have I got to implement this?

Day	Available time	Details
Day 1		
Day 2		
Day 3		
Day 4		
Day 5		

How does this make my remote business more compliant?

Action	Current state	Improved state
Action 1		
Action 2		
Action 3		
Action 4		
Action 5		

I would like to revisit the section in my copy of 'My Cyberpower'
– go to page 50

I would like to see more resources
– go to www.cyberconnecting.net/resources

I need more guidance and would like to participate in a course
– go to www.cyberconnecting.net/webinar

The world is my workplace.